



## Commercial Fence Application

Community Development Department  
9915 39<sup>th</sup> Avenue  
Pleasant Prairie, WI 53158  
Phone: 262.925.6726  
Email: [communitydevelopment@pleasantprairiewi.gov](mailto:communitydevelopment@pleasantprairiewi.gov)

### GENERAL INFORMATION

Address/Location	Development
Tax Parcel Number	
Project Description/Scope of Work	
Estimated Construction Cost	Estimated Completion Date

### PROJECT DETAILS

#### Work proposed (check all that apply)

<input type="checkbox"/>	New fence	<input type="checkbox"/>	Repair/Replace Existing Fence Panels/Posts		
<input type="checkbox"/>	New Garbage/Recycling Dumpster Enclosure(s)	<input type="checkbox"/>	Repair Existing Garbage/Recycling Dumpster Enclosure(s)		
Height (ft)					
Materials					
<b>Will the fence include a gated vehicular entrance to any part of the property?</b> <i>If yes, the application will be reviewed by the Fire Chief. A Knox lock or other requirements may be required to ensure adequate emergency vehicle access.</i>		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<b>Will all structural and support components of the fence face away from adjacent properties, private streets or public rights-of-way?</b>		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<b>Will the fence be located within any Village Easements?</b> <i>If yes, approval of the Village Engineer and Zoning Administrator is required and will be subject to certain requirements, if allowed.</i>		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<b>Will the fence be located within a We Energies Easement?</b> <i>If yes, written approval from We Energies shall be submitted with this application.</i>		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

### MINIMUM SUBMITTALS

<input type="checkbox"/>	Plat of Survey or Site Plan, if no survey is available, that shows the location of existing and proposed structures on the property, location of any easements, setbacks to property lines and location of any proposed gates.
<input type="checkbox"/>	Structure Details that illustrates material and height
<input type="checkbox"/>	Written approval from We Energies if the fence is proposed to be located within a We Energies Utility Easement. Contact: We Energies at 262-763-1044.
<b>The Village may require additional information be submitted to ensure that all Village requirements are being met. The Applicant will be contacted if additional information is required to be submitted.</b>	

## PERMIT REVIEW AND ISSUANCE OF PERMIT

- Permits may require up to 10 business days to process. If during the Village's review of the application, information is missing or additional information is required, the permit will be put on hold until the information is received, then the 10 day review period will start again. The Applicant will be contacted when the permit is ready to be issued with total permit fees due and permit conditions.
- Before digging call Diggers Hotline at 1-800-982-0299 to have all underground utilities marked.

## INSPECTIONS

All required inspections shall be scheduled at least 2 business days in advance by calling 262.925.6726 with the permit number.

## REQUIRED SIGNATURES

By submitting this application, I certify that all of the information and attachments submitted are true and correct to the best of my knowledge. I understand that for any work started or completed without proper permits, a triple fee will be charged. I agree that all of the work will be done in accordance with all applicable Village, County, State and Federal codes, ordinance requirements and permit conditions. I also agree to allow the inspection of the premises by the Village's Inspectors during regular business hours.

PROPERTY OWNER	CONTRACTOR
Company Name	Company Name
Print Contact Name	Print Contact Name
Signature	Signature
Mailing Address	Mailing Address
City/State/ZIP	City/State/ZIP
Phone	Phone
Email	Email
Date	Date



## **Commercial Fence Requirements**

include Garbage/Recycling Dumpster Enclosures

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### **GENERAL FENCE REQUIREMENTS**

- Pursuant to Article XI of Chapter 420 of the Village Zoning Ordinance no person shall construct, repair, replace, install, enlarge, or alter any fence, unless a valid permit has first been issued.
- All fences shall be maintained in good repair in that said fence is structurally sound and plumb and does not have missing or have damaged structural components/fence panels. Furthermore, the fence surfaces shall be not be leaning and shall be free of rust, corrosion, peeling, flaking or chipped paint.
- All fences shall comply with any recorded deed restrictions and restrictive covenants recorded on the property. Written approval from the Architectural Control Committee, if applicable, shall be submitted with the application.
- All fences shall comply with any approved Site and Operational Plans or Planned Unit Development Ordinance requirements that may be applicable to the Development.
- When a fence is declared by the Zoning Administrator or designee to be dilapidated or hazardous, the Village may order such fence to be removed or repaired, and if it is not removed or repaired within a reasonable time after notice to the owner, the Village may remove the fence and charge the cost to the property owner.
- Fences in violation shall be repaired or replaced to meet Village Ordinance requirements after obtaining a fence permit.

### **FENCE EXCEPTIONS**

The following types of fences do not require a permit, provided that the fence is not located within any public right-of-way, does not in any way interfere with traffic visibility, does not block, redirect or cause a drainage problem for the adjacent or downstream properties, and is not located within any easement(s) without written permission from the easement holder:

- Snow fences when comprised of wooden pickets bound together by wire and not exceeding four feet in height and removed between May 1 and November 1 of each year. No privately-owned snow fence shall extend into the road right-of-way line.
- Temporary chain link construction fence to secure a job site during construction provided that the fence is located on the property wherein the construction is being done and further provided that adequate access is maintained for Village inspectors and emergency personnel as approved by the Village.

### **FENCE MATERIAL REQUIREMENTS**

- A fence may be constructed of brick, field stones, wood (decay-resistant wood which is stained or painted), wrought iron, decorative aluminum, vinyl, or other appropriate material as may be approved by the Zoning Administrator; however, a commercial fence shall not be constructed of corrugated metal or other metal panels and shall not be an agricultural field fence or an electric fence but may incorporate razor or barbed wire only as deemed necessary by the Village Zoning Administrator for a manufacturing use within a manufacturing district. In addition, in any manufacturing district a vinyl-coated chain-link fence, a minimum of nine gauge with a top bar with or without vinyl slats, may be approved by the Village Zoning Administrator.
- All structural and support components of a fence shall face away from adjacent properties, private streets or public rights-of-way.
- If an entry gate that restricts vehicular access is proposed, the application will be reviewed by the Village Fire Chief to determine if a Knox lock or other requirements will be imposed to ensure that emergency access is provided.

### **FENCE LOCATION REQUIREMENTS**

- A fence may be located in any street yard only upon approval by the Village Zoning Administrator, provided that said fence is set back a minimum of 15 feet from any public right-of-way or a minimum of 20 feet from any private road as measured from the outer edge of the gravel shoulder or back of curb.
- A fence may be located in a shore yard, provided that it is not located on the water side of the ordinary high-water mark of said navigable waterway and does not block, redirect or impede the flow of water or drainage in the area.
- A fence may be placed within a wetland provided that there is minimal disturbance to the wetlands and the soil from the post holes shall not be placed in the wetlands.
- A fence on a corner lot shall not be located within any vision triangle.

## **FENCE HEIGHT REQUIREMENTS**

- A fence shall not be higher than 10 feet.
- The fence height shall include all elevations, including berms, above the overall standard grade of the property, excluding architectural fineals.
- The fence shall be designed and constructed to resist any wind load.

## **GARBAGE/RECYCLING DUMPSTER ENCLOSURES**

- All dumpsters, compactors and other trash receptacles shall be stored in an enclosed structure and screened from view from all public rights-of-way, private streets and adjacent residential uses.
- Enclosures shall be large enough to include all solid waste related to the uses in the principal building(s) located on the site.
- Enclosures shall be located on a paved surface.
- Enclosures are not required to be under a roof; however, if an enclosure will be used for the storage of equipment or other materials, the enclosure shall include a roof.
- Enclosures shall be constructed of the same materials as the principal building or of other materials approved by the Zoning Administrator.
- The opening to an enclosure for garbage truck collection shall be gated. The gate shall be attached to a heavy-duty metal frame. The gate material shall be either a nine-gauge chain-link fence, with a top and bottom bar that has slats that are complementary to the building color or composite deck material in a color complementary to the building or other durable material as approved by the Zoning Administrator that is complementary to the building color.
- The gated opening to garbage enclosures shall remain closed and secured when not in use.
- Enclosures shall be maintained, clean and neat and cleaned out routinely to avoid storage outside said enclosures. All garbage/recycling shall be stored within the dumpster enclosure. Doors to the enclosure shall remain in working order and shall remain closed at all times except during removal of garbage or recycling.

## **FENCES/ENCLOSURES PROPOSED WITHIN ANY EASEMENT requires written permission from the easement holder**

- Contact Tracy Zwiebel with We Energies at 262-763-1044 for written approval, to be submitted with the application, for a fence proposed within a We Energies Utility Easement.
- Additional approvals and requirements for a fence proposed within a Village Public Water Main, Sanitary Sewer Main or Stormwater Drainage Easement may be required.
- The Village may impose additional requirements for a fence/enclosure application proposed within any Village Easement. The Village may deny a fence/enclosure within an easement for any reason in which the Village deems the structure will interfere with the easement purpose and use, or is not in the best interest of the Village or the public.